

# ROUND MOUNTAIN WATER AND SANITATION

## BOARD OF DIRECTORS' MEETING

THURSDAY, January 16, 2025  
2:00 P.M. – 3<sup>rd</sup> Street Gallery Building Conference Room  
In-person or via zoom

Call to Order at 2:00 p.m. by Charles Bogle

Roll Call – Charles Bogle, Steve Lasswell, Randy Wilhelm, Connie Thompson, Mark Dembosky, Dave Schneider, Peggy Quint, Steven Koch, Elliott Jackson, Tribune.

Pledge of Allegiance led by Randy Wilhelm

Additions to the February 20, 2025, Public Hearing and Board of Directors Meeting Agenda

### 1. Amended 2024 Budget

### Administrative Report

1. **Business Office Manager – Peggy Quint – District website is 100% Accessible!** Peggy presented her idea on collection procedures and the board agreed with the suggestion. Peggy thanked everyone who attended the Holiday Party at Tony's Steak and Tavern. All attendees were pleased with the food and atmosphere and location.
2. **Field Operations Manager – Steven Koch – Highlights to Steven's report** was that a temporary water source is being used at the new shop tank. For wastewater, it is a work in progress. Working on finding a washer and dryer for laundry that they prefer not to take home. Sterling passed his certification test! Good job!
3. **General Manager – Dave Schneider**
  - **Well/Water project** – repairs are completed on the Smith Well. The new meter and check valve dampener is being covered by Iconergy.
  - **State Revolving Loan Fund - \$190K** was left on the loan. Dave provided a list of what he would like to use the funds for; however, they rejected them all. Dave will request a letter of rescission. The loan has been kept open to request for other projects. Every month Dave receives a spread sheet of the funds that CDPHE has to use for distribution. CDPHE used funds from SRF water and wastewater for Lead/Copper and PFAS solutions.
  - **Wastewater Treatment Plant** – Dave met with Powell Water, and they agreed that we could use the smaller design for the building (16 x 20) saving \$150k. The final application draft looks good. Dave will send it to GMS to be sent to CDPHE for final approval. There should be a 60-day turnaround on that approval. Dave has been working with our desludging company, Danali, they do have a land ap agreement with a rancher south of town. We will be able to start in the Spring.
  - **Reservoir** – Dave met with the Design Engineer and final design edits were discussed. He has a goal for a final draft to be done by the end of January. That is a 30-day turnaround for approval. Purchase of additional property – all documents have been signed and sent to the attorney and are waiting on title insurance. Closing should take place in the next couple of weeks.

- **Shop Purchase is completed. We will have a surveyor come and create a new boundary description to include the little parcel to include it into ours. This will take some time due to the waiting list.**
- **RMWSD is not doing any tests other than the required BOD/TSS. We also do groundwater discharge. We are not currently testing for COVID or any other diseases.**

#### **Consent Agenda**

- 1. Approval of the Minutes of December 19, 2024, Regular Board Meeting**
- 2. Financial Report and Approval of Checks for December 2024**  
**Motion to approve with corrections: Randy Wilhelm and seconded by Steve Lasswell.**  
**Vote: 5-0**

#### **Old Business**

- 1. Resolution 2025-1 Establishing Regular Meeting Dates, Time and Location and Designating Location for Posting of 24-hour notices. Motion to approve by Connie Thompson, seconded by Randy Wilhelm. Vote 5-0.**
- 2. Resolution 2025-2 Appointing a designated election official and authorizing designated election official to cancel election. Motion to approve made by Steve Lasswell and seconded by Mark Dembosky. Vote 5-0.**
- 3. ADU Continued discussion – Board directed Dave to research a company to conduct a rate study and establishing ERUs on water. CRWA, who has two financial specialists, is willing to do the study for free. Dave will meet with them and have an initial consultation with them. We will not be comparing our rates with other districts. This will be fresh eyes on our rates rather than use a company that was used before. We will continue to enforce what we have in place now. There are two locations that we have allowed an ADU on one tap. Guest houses will also fall under ADU requirements. Dave met with the planning commission. The result of the meeting is that the Westcliffe leadership will shepherd this through to work on some more. With the existing properties that are already hooked up and want to add an ADU, there could be a one-time impact fee that could be crafted into the plan. Then we would separate tap fees from that.**

#### **New Business**

- 1. Excuse Mark Dembosky from December 19, 2024, meeting. Motion to approve excusing Mark Dembosky from the board meeting was mad by Steve Lasswell and seconded by Connie Thompson. Vote 4-0.**
- 2. Rules and Regulations discussion regarding leaks – Our Rules and Regulations already cover how the district handles leaks.**

***2.2** If the customer can prove to the district that a service line leak was unintentional, the district, at its discretion, will bill the customer at the following amended rates.*

*Water – The minimum monthly service fee will be required, and all metered water usage will be billed at the lowest tier of water usage rates.*

*Wastewater – The minimum monthly service fee will be required, and sewer usage will be billed based upon a monthly average unless it is proven that water from the service line leak entered the district’s collection system. In that case, the customer will be charged the full amount of metered usage.*

3. **Landlord/Tenant discussion regarding bill payments – Peggy brought up how much time is spent collecting tenant’s water/wastewater bills. While the district is looking at adding the ADU verbiage that the property owner will be responsible for the bill, it would be beneficial to change the procedure on collecting tenant payments to requiring the property owner to pay the bill rather than the tenant. The District Rules and Regulations have this in place. The board approved the suggestion that the property owners will be informed of this change by letters in the bills and letters to the residence of the property owner.**

**Adjourn at 3:10 p.m.**

