

ROUND MOUNTAIN WATER AND SANITATION

BOARD OF DIRECTORS' MINUTES

THURSDAY, October 16, 2025

2:00 P.M. – 3rd Street Gallery Building Conference Room
In-person or via zoom

Call to Order at 2: 00 p.m.

Roll Call: Charles Bogle, Steve Lasswell, Randy Wilhelm, Connie Thompson and Mark Dembosky. Dave Schneider, Peggy Quint and Becky Montanari (via zoom). Elliott Jackson, Wet Mountain Tribune

Pledge of Allegiance led by Steve Lasswell

Additions to November 20, 2025 - Board of Directors Meeting Agenda

1. CSAFE Rep will be here
2. Public Hearing for Rate Increase

Administrative Report

1. **Business Office Manager – Peggy Quint – Caselle Conference was so beneficial for office staff to attend. Takeaways are helpful for day-to-day tasks. Peggy researched “check on demand”, a module that would be a great addition to our suite. Award money that Peggy got from being in the 2026 Calendar Contest will pay for the module and an additional \$250 will go towards our support. Funds have been transferred into the new CSAFE Cash Account. Public Notice was published in the Wet Mountain Tribune for our November 20, 2025, Public Hearing. Peggy thanked the board for the trip.**
2. **Field Operations Manager – Steven Koch – Field Techs have been working on the lagoons. They have installed baffle curtain posts that hold the curtains across the pond. The curtains are in the process of being ordered. Camera work is complete for the year. Repair to the camera equipment will be done over the Winter.**
3. **General Manager – Dave Schneider**
 - **Meter/Well Project – Complete except for securing a meeting with Black Hills Energy to clarify our billing practices. There was a site visit to mechanically check to see if everything was working properly. Their electric meter smart box was not working, and they will need to come back and bring another box. This could take another 3 months to complete.**
 - **WW Pilot Study – waiting on the cost estimate to see if we are still within budget. The cost will affect what direction we will take with the final design. The aeration system could cost more than we can afford. Dave received the information on the baffle curtains. (see additional page). These will allow us to obtain successful, biological cultures. The curtains are made of HDPE (high-density polyethylene) which is the same material that pond liners are made of that will last probably 15 to 20 years. Work will start in the Spring of 2026.**

- **Reservoir – Dave met with the Geroux and came to a workable easement agreement. The construction and excavation of the line will start October 15, 2026. Access has been ironed out; notification for walking access to the area is not an issue, but motorized access will need to be approved. Dave let Engineering Analytics know that they can begin the design of the discharge pipe. They will be here to survey the parcel. The pipe will be installed 4 to 5 feet deep and may even be in the water table most of the time. This will keep it from freezing.**
- **Westcliffe Filing #2 – Dave met with Atencio, Engineer for Town of Westcliffe. Dave presented a map of the plans. The main trunk line diameter will be 10 inches and the two lines from those lines will be 8 inches. Construction on this project will begin in the Spring of 2026 after Atencio provides the final drawings with an opinion of cost and RFPs.**

Consent Agenda

- 1. Approval of the Minutes of September 25, 2025, Regular Board Meeting**
- 2. Financial Report and Approval of Checks for September 2025**
Motion to approve Consent Agenda was made by Connie Thompson and Seconded by Randy Wilhelm. Motion carried unanimously with a few corrections.

Old Business

- 1. Update on easement negotiations with Geroux's**
- 2. Review draft policy and resolution for establishing an EQR rating for water fees – Resolutions are not completed as the verbiage in the Rules and Regulations needs to be changed. Dave will make the changes as agreed and will send it the board via email for them to review before the November meeting. Once the verbiage is finalized, the resolution will be written and presented for approval.**
- 3. Review 2026 Budget – There were a few changes that were made since the original draft budget was presented. As per our auditors and management company, changes were made to capital improvements, employer contributions and adding the Tabor Reserve to our expenses. This should take care of the audit-generated over budget issues that we have experienced.**
- 4. Review draft resolution regarding tap refunds – Section 3 Rules and Regulations draft verbiage changes to allow 2018 tap construction permit holders the ability to retain their permits if desired at the end of December 2025 instead of being mandated to return the tap permits for a refund and removing the liability to the district. At the previous Board meeting, the board decided to let the owner know they could get their money back (for the original purchase price) or keep their tap attached to their property. The consensus of the board was to move forward with the agreed upon changes.**

New Business

- 1. Review and approve salary increases for RMWSD staff – Salary reviews have been done. Actual numbers have not been decided. The increases will be effective January 1, 2026 and are included in the 2026 Budget. This discussion will be part of the Budget approval in November.**

Adjourn